



CTAP Region 10 DataTrek[®] Workshop

*A customized database tool for the collection, analysis,
and reporting, of classroom observations*

Sample Unified School District
Day, Date, Year
Starting and Ending Time

Agenda

- I. Welcome and Introductions
- II. Workshop Overview
- III. CTAP Region 10 DataTrek[®] Protocol
 - a. Background
 - b. Purpose
- IV. CTAP Region 10 DataTrek[®] Database
 - a. Review of the Customized Fields
 - b. Overview of Database
 - c. Data Entry Practice
 - i. Paper
 - ii. Handheld Computer
- V. Classroom Observation Strategies and Protocol
- VI. Classroom Observation Practice with the Handheld Computer
- VII. Synchronizing Your Data to the Handheld
 - a. Working With Classroom Data on Your Desktop Computer
 - b. Calibrating the Objectives to Standards
- VIII. Data Analysis Features of the CTAP Region 10 DataTrek[®]
 - a. Generate Aggregated Report
 - b. Summary Report Form
 - c. What do the reports tell us?
 - d. Charts
 - e. Analyze and Export Data
- IX. Next Steps
 - a. Staff and School Climate Issues
 - b. Follow-up Discussions
 - c. Evaluation